

FLT Driver/Utility Operator

We are looking to recruit an experienced FLT Driver/Utility Operator to join our team based in Golcar, Huddersfield, UK. The key requirements of this role include the safe and efficient loading and unloading of vehicles in the dispatch yard, stacking and storing of bales and finished products in the warehouse as well as assisting with the general upkeep of the site. We are looking for applicants who have previous experience in a similar role, can work independently, and manage their own workload. In return we can offer excellent rates of pay, private Healthcare, Life Insurance, discretionary bonus scheme and EAP.

Applicants must hold a valid FLT counterbalance licence.

Hours of work: 40 hours per week (days) on a 4 on 4 off shift pattern.

Main responsibilities include:

- Emptying chutes
- Complying with all issued Safe Systems of Work and Site Safety Rules.
- Keeping stock records up to date and liaison with Customer Services regarding stock status.
- Ensuring that production have the necessary materials and consumables for the production plan and responsibility for movement of materials around site, e.g. pallets, tubes, packaging, etc.
- Testing of Spin Finish to ensure it is the correct specification and top up/hand mixing of Lube for tea bags.
- Cleaning of tea bag processing equipment.
- Commensurate with experience, a willingness and ability to train other members of staff within Operations.
- Responsibility for the general upkeep and housekeeping of the site, including outside areas, e.g. clearing the yard/car park areas, gritting, removal of waste, etc.
- Occasional cover for the Warehouse Team Leader for sickness/holidays etc. including responsibility for the safe and efficient loading and unloading of vehicles in the dispatch yard, including bales.
- Carrying out daily and/or routine checks on the FLT, as required.
- Ensuring that a high standard of housekeeping is maintained in the warehouse and areas under their control.
- Liaising with the Customer Services regarding logistics of goods in/out.

Key Skills & Experience Required:

- Ability to follow the site safe systems of work at all times.
- Literate and numerate to be able to complete record sheets and related paperwork.
- Due to the scope of work covered, the ability to prioritise is key in order to deliver against tight schedules.
- The ability to be flexible when required to deal with unplanned changes, e.g. late deliveries etc.
- Be willing to undergo refresher training courses and medicals as and when required.